

Applying for the DTC & RDSP

So you want the RDSP (Registered Disability Savings Plan)? You need to follow a few steps, including getting the DTC (Disability Tax Credit), so we will start there.



Disclaimer: Information is accurate as of January 2024. Autism Society Alberta does not support, endorse or recommend any method, treatment, product, remedial centre, program, service or professional for individuals with autism or disabilities. It will, however, endeavour to provide impartial information.



DTC Application

1. Review qualifications/eligibility (Is it right for you?)
 - a. DTC Video - <https://autismalberta.ca/videos/understanding-the-dtc/>
 - b. CRA Site - <https://bit.ly/CRASite>
 - c. DTC Reference Sheet - <https://autismalberta.ca/wp-content/uploads/2024/08/DTC-Reference-Sheet.pdf>
2. Create supporting documentation (Often your doctor is unfamiliar with how this limitation affects your everyday life, so it is important to give them some background information)
 - a. Supporting Documents tool - <https://disabilityalliancebc.org/dtc-app/>
3. Meet with your doctor to fill out the T2201 form
 - a. Access the documents online - https://bit.ly/DTC_app
 - b. PDF (fillable) - <https://bit.ly/DTCFillablePDF>
 - c. PDF Large Print for those with visual impairments - <https://bit.ly/DTCPDFLargePrint>
 - d. Doctor Lookup (Alberta) - <https://search.cpsa.ca/>
 - i. For those currently outside of Alberta you can find a doctor using this site - <https://bit.ly/Wayfinder-find-a-doctor>
4. Submit online or at tax centres
 - a. MyCRA link - <https://bit.ly/MYCRA-Link>
 - b. Tax centres - <https://bit.ly/CRA-tax-centres>

KEEP A COPY FOR YOUR RECORDS

Once they have assessed your file, they will send a Notice of Determination in the mail letting you know that you have been approved or declined. If you're declined, look at the reasoning and you can either file a [formal objection](#) within 90 days or re-apply. The CRA (Canada Revenue Agency) changes its criteria so you may be approved later down the road. (<https://bit.ly/CRA-formal-objection>)



If you're approved you can start the process of setting up the RDSP.

RDSP Application

1. Understand the rules & how this account operates
 - a. RDSP Video - <https://autismalberta.ca/videos/understanding-the-rdsp-2/>
 - b. RDSP CRA Site - <https://bit.ly/RDSP-CRA-Site>
 - c. RDSP Resource Sheet - <https://autismalberta.ca/wp-content/uploads/2024/08/RDSP-Reference-Sheet.pdf>
 - d. RDSP Calculator <https://www.rdsp.com/calculator/>
2. Contact a financial institution to set one up
3. Begin contributing \$1500/year or \$1000/year. You can contribute more or less than that, but these amounts will allow you to maximize the grants you will receive.
4. Confirm you are receiving grants and/or bonds